

**Regulation**

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CITIZENS' ADVISORY/AD HOC COMMITTEES

A. Appointment

In order to form the membership of advisory committees to the Board of Education, the Board President shall:

1. Authorize the superintendent or designee where appropriate to disseminate to the community in writing the proposal for the Ad Hoc Committee including the following information:
  - a. The purpose of the committee;
  - b. Requests for participation including any limitations on the number of members needed to serve;
  - c. The length of time each member is being asked to serve;
  - d. The time and place of the first meeting;
  - e. The approximate dates on which the Board wishes it to submit reports; and
  - f. The approximate date on which the Board wishes to dissolve the committee.
2. Appoint residents who are able and interested in the subject and concerned about the schools;
3. Appoint a chairperson;
4. Appoint himself/herself and the superintendent, or their designee, as ex-official members of the committee;
5. Define the committee assignment in writing;
6. Appoint an administrator advisor, which the superintendent must recommend.

B. Operation

1. All members of the committee, whether elected Board members, residents, or staff employees are intended to have the same rights and participation.
2. The chairperson shall call committee meetings, establish agenda, and provide liaison with staff where necessary.

3. It is expected that some committees will meet more often than others in accordance with a schedule determined by its membership.
4. Meetings of an advisory committee shall not be open to the public.
5. A committee chairperson may call a meeting of his or her committee at any time with due consideration to applicable statutes, rules, and regulations.

C. Recommendations

Recommendations of advisory committees shall not reduce the responsibility of the Board, which shall be free to accept or reject the recommendations as it sees fit.

Members of committees nor the committee itself may not make decisions nor bind the Board or the school district in matters that are reserved to Board members by law.

Matters concerned with individual school district employees or students are not appropriate matters for consideration by any advisory committee, but the philosophy, goals, and objectives related to programs, organization, structure, resources, facilities, and finance are.

First Reading:	November 3, 2016
Second Reading:	November 21, 2016
Adopted:	November 21, 2016