

DUTIES

All positions in the Passaic Public Schools shall be identified by a job description.

These job descriptions shall define the position, identify to whom the position holder is responsible to, and provide for the evaluation of the holder of the position.

Each employee shall comply with all requirements of the law, and shall perform all duties commonly performed in his/her position. In addition, he/she shall perform all duties assigned to him/her by the Board, the superintendent, and the employee's immediate supervisor or supervisors.

All staff members shall be given a copy of the job descriptions on which they will be evaluated. Rules and regulations to implement these job descriptions shall be developed by the superintendent in accordance with negotiated agreements.

First Reading: November 3, 2016
Second Reading: November 21, 2016
Adopted: November 21, 2016

Legal References: N.J.S.A. 18A:4-15 General rule-making power
 N.J.S.A. 18A:25-2 Authority over pupils
 N.J.S.A. 18A:25-4 School register; keeping

Cross References: 4112.6/4212.6 Personnel Records
 4116 Evaluation
 4131/4131.1 Staff Development
 4231/4231.1