

Exhibit D

# ACTION PLAN

<u>Strategies</u> <i>(Prioritize in sequence)</i>	<u>Tasks</u> <i>(What is to be accomplished?)</i>	<u>Key Person</u> <u>Who</u> is responsible?	<u>How</u> <i>is this to be accomplished?</i>	<u>When</u> <i>is this to be accomplished?</i> <i>(Put on specific date)</i>	<u>Resources</u> <i>needed to accomplish the tasks</i> <i>(people, materials, facilities, funds, etc.)</i>	<u>Accountability</u> <i>(What is to be reported to whom and by when?)</i>