

Exhibit A

DROPOUT/WITHDRAWAL FORM

This procedure shall be followed for those students between the ages of 16 through 18. It shall also be in effect for those students 18 years of age or older with the exception of the involvement of a parent/guardian, which is permissible but not mandatory.

School: _____

Student Name: _____ Date of Birth: _____

Student ID#: _____ School Counselor: _____

A. School counselor initial meeting; record of services offered (counseling, psychological, family).

Date(s): _____ Note(s): _____

B. For students under the age of 18, meeting with parent and written request from parent/guardian received.

Date(s): _____ Note(s): _____

C. Interventions and opportunities for alternatives to withdrawal presented to student.

Date(s): _____ Note(s): _____

D. Principal or his/her designee meeting to ensure above procedures completed.

Date(s): _____ Note(s): _____

School Counselor: _____ Date: _____

School Principal: _____ Date: _____