

Regulation

REPORTING STUDENT PROGRESS

A. Purpose

The purpose of reporting the educational progress of students is to:

1. Inform parents/guardians and/or adult students of the progress the students have made in school;
2. Alert parents/guardians to any current and/or foreseeable problems;
3. Provide a cumulative record of a student's progress through the educational system; and
4. Enable each student to gain a practical sense of his or her academic achievement, social, emotional, and physical abilities and growth toward effective citizenship.

B. Report Cards

1. In Pre-kindergarten report cards will be issued three times a year;
2. In grades K-12 report cards will be issued four times a year;
3. The schedule of dates on which report cards will be available will be published in the student handbooks distributed by each school, and announced on the district and school websites so that parents/guardians and/or adult students can anticipate the receipt of a report card;
4. Report cards shall be available through the password protected parent/guardian and student portal on the school website and mailed home;
5. Parents and students will be notified in writing of the possibility of a failing grade at least four weeks prior to the end of a marking period;
6. Parents and students will be notified in writing of the possibility of a student's retention at grade level according to board policy 6146.2 Promotion/Retention;
7. Nothing in this regulation should discourage teachers from implementing various forms of communication, as frequently as the circumstances dictate, to keep parents informed of the educational progress of their children.

C. Information on the Report Card

1. Report cards will report individual grades for academic achievement across courses completed;
2. Weighted and unweighted grade point average, in the high school programs;
3. Comments regarding personal and social growth and study habits, may be included;
4. Report cards at all levels will record student excused and unexcused absences and tardiness;
5. Report card forms will include space for the classroom or homeroom teacher's personal comments on the student's personal growth and development;
6. Hard copy report card forms will include space for the parent's signature, comments, and request for a conference with the teacher.

REPORTING STUDENT PROGRESS (regulation continued)

D. Parent Teacher Conferences

Parent teacher conferences will be conducted, in accordance with policy file code 5124 Reporting to Parents/Guardians, to ensure open communication of student progress. Parent-teacher conferences provide opportunities for two-way communication between home and school and can establish, through mutual reinforcement, a strong base on which to support the student in his/her development in both environments. The following results may be achieved by such conferences:

1. The student gains security in knowing that his/her problems are known and are being shared.
2. Parents and teachers get to know each other on a personal basis.
3. Parents become better informed about the school programs and objectives and gain a greater understanding of their child's progress in relation to these.
4. Teachers acquire important knowledge about the child's background, aptitudes, interests, and problems.
5. By obtaining a broader understanding of the child's present achievement in relation to proven ability and prior achievement, parents and teachers can determine what each should do in their respective areas of responsibility to best assist in the development of the child.

E. Report Card Night/Back to School Night

An open house in each district school provides parents with the opportunity to see the school facilities, meet the faculty, sample the educational program, and distribute student-reporting information.

1. "Report Card Night" times and dates should be established to serve the best interests of all concerned: parents, teachers, and students; if necessary Principals shall involve parents, teachers, and students, if necessary, in the preparation of recommendations.
2. The school will sponsor a "Back to School Night" in the evening every Fall to give parents a chance to visit the school and to meet the teachers and Principal to whom they entrust their children. Announcement of this event will be taken home by each child.

F. Parent meetings will be held periodically with parents to explain and discuss matters of general interest or concern with regard to child-school, child-home, or child-school-home relationships.

G. Meetings may be held periodically with groups of parents of those students having special abilities, disabilities, or shared interests.

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