

Regulation

SCHOLARSHIPS AND PRIZES

The scholarships or prizes donated out of generosity from outside organizations shall be accepted according to the following guidelines:

- A. No information, either academic or personal, shall be released from the student's record for the purpose of selecting a scholarship or prize winner without the permission of the student who is 18, or the parents of a student who is younger in accordance with the Student Records board policy;
- B. The type of scholarship or prize, and any restrictions pertaining to the donation, shall be reviewed and approved by the superintendent or his/her designee;
- C. The principal shall submit the pertinent information regarding the proposed award for approval by the superintendent or his/her designee at least three (3) months in advance of the award of the identified scholarship or prize;
- D. The superintendent or his/her designee will submit to the board, for approval, the scholarship or prize;
- E. Upon approval by the board of education, the school may offer the identified scholarship or prize to the eligible students. If such a scholarship or prize requires a selection process, the building principal may convene a committee of staff to be involved in the selection of the recipient, in accordance with guidance provided by the sponsoring organization;
- F. The sponsoring organization may, in rare instances, select the recipient. Such a reward requires the approval of the superintendent or his/her designee.

First Reading:	December 19, 2016
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