

# Strauss Esmay Series 5000 Students

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## **5113 - POSTGRADUATE PUPILS**

The Board of Education will neither permit the enrollment in this district nor pay the educational costs elsewhere of persons who have been awarded a high school diploma or who have attained the age of twenty years or, in the case of disabled persons, the age of twenty-one years.

The Superintendent may admit qualified postgraduate pupils and shall inform the Board annually of such admissions.

The continued attendance of each admitted postgraduate pupil will be contingent upon the maintenance of a satisfactory academic performance, regular attendance, and a record of good conduct. The Board will not be responsible for the transportation of postgraduate pupils to and from school.

N.J.S.A. 18A:38-1; 18A:38-4; 18A:38-17

Adopted: 21 December 1995



## **5114 - CHILDREN DISPLACED BY DOMESTIC VIOLENCE**

The Board of Education will cooperate with the County Office of Education, as appropriate and feasible, in the education of children temporarily displaced by domestic violence. Any pupil attending the schools of this district, whether regularly enrolled in this or another district, who has been admitted to a shelter for victims of domestic violence will be permitted and encouraged to continue an appropriate educational program with minimal disruption.

The Board will cooperate with other educational institutions in the sharing of pertinent pupil records and in the establishment of sending-receiving relationships on behalf of displaced children. The confidentiality of all matters concerning displaced children will be strictly observed, and no information regarding the present residence of the child will be released.

N.J.S.A. 18A:38-1 et seq.

Adopted: 21 December 1995

## **5117 - INTER-DISTRICT PUBLIC SCHOOL CHOICE**

### Introduction

New Jersey's Interdistrict Public School Choice Program Act provides interested New Jersey school districts an opportunity to apply to the New Jersey Department of Education to become a public school choice school district that can make available classroom seats within the school district for the Board to accept non-resident pupils. A choice district may enroll pupils across district lines in designated schools of the choice district.

For the purpose of this Policy, "choice district" means a public school district, established pursuant to Chapter 8 or Chapter 13 of Title 18A of the New Jersey Statutes, which is authorized under the Interdistrict Public School Choice Program Act to open a school or schools to pupils from sending districts. "Sending district" means the district of residence of a choice pupil. "Commissioner" shall mean the New Jersey Commissioner of Education.

### Choice District Application Process

A proposed choice school district shall submit an application to the Commissioner of Education no later than April 30 in the year prior to the school year in which the choice program will be implemented. The application shall include, but not be limited to, the following information:

1. A description of programs, schools, and the number of pupil openings in each school identified by grade level which are available for selection;
2. The provision for the creation of a parent information center;
3. A description of the pupil application process and any criteria required for admission; and
4. An analysis of the potential impact of the program on pupil population diversity in all potential participating districts and a plan for maintaining diversity in all potential participating districts, which plan shall not be used to supersede a court-ordered or administrative court-ordered desegregation plan.

The Commissioner shall notify a choice district of the approval or disapproval of its application no later than July 30, and the reasons for disapproval shall be included in the notice. The Commissioner shall notify the New Jersey State Board of Education of the approval of a choice district application and the State Board shall include a public notice of the approval on the next agenda for its public monthly meeting.

The Commissioner may take appropriate action, consistent with State and Federal law, to provide that student population diversity in all districts participating in a choice district program is maintained. Student population diversity shall include, but not be limited to, the ethnic, racial, economic, and geographic diversity of a district's student population. The actions may include, but need not be limited to:

1. Directing a choice district to take appropriate steps to successfully implement the district's plan for maintaining student population diversity;
2. Restricting the number of choice pupils from a sending district or the authority of a choice district to accept choice pupils in the future; and
3. Revoking approval of the choice district. Any choice pupil who is attending a designated school in a choice district at the time of the Commissioner's revocation of approval shall be entitled to continue to be enrolled in that school until graduation.

### Evaluation of Choice District Applications

The Commissioner shall evaluate an application submitted by a proposed choice district according to the following criteria:

1. The fiscal impact on the district;
2. The quality and variety of academic programs offered within the district;
3. The potential effectiveness of the pupil application process and of the admissions criteria utilized;
4. The impact on student population diversity in the district; and
5. The degree to which the program will promote or reduce educational quality in the choice district and the sending districts.

### Application to a Choice District

The parent or guardian of a pupil shall notify the sending district of the pupil's intention to participate in the choice program and shall submit an application to the choice district, indicating the school the pupil wishes to attend, no later than the date specified by the Commissioner. To be eligible to participate in the program, a pupil shall be enrolled at the time of application in grades preschool through twelve in a school of the sending district and have attended school in the sending district for at least one full year immediately preceding enrollment in the choice district, provided that the sending district is the school district that a pupil in a particular district of residence is required by law to attend. This one-year requirement shall not apply to a pupil enrolling in preschool or Kindergarten in the choice district if that pupil has a sibling enrolled in the choice district. Openings in a designated school of a choice district shall be on a space-available basis and if more applications are received for a designated school than there are spaces available, a lottery shall be held to determine the selection of pupils. Preference for enrollment may be given to siblings of pupils who are enrolled in a designated school.

If there is an opening in a designated school of a choice district and there is no pupil who is enrolled in a sending district who meets the attendance requirements of the law, including a pupil who has been placed on a waiting list based on a lottery held in the choice district, then the choice district may fill that opening with a public school pupil who does not meet the attendance requirements of the law or a nonpublic school pupil.

A choice district may evaluate a prospective pupil on the pupil's interest in the program offered by a designated school. The district shall not discriminate in its admission policies or practices on the basis of athletic ability, intellectual aptitude, English language proficiency, status as a handicapped person, or any basis prohibited by State or Federal law.

A choice district shall not prohibit the enrollment of a pupil based upon a determination that the additional cost of educating the pupil would exceed the amount of additional State aid received as a result of the pupil's enrollment. A choice district may reject the application for enrollment of a pupil who has been classified as eligible for special education services pursuant to Chapter 46 of Title 18A of the New Jersey Statutes if that pupil's individualized education program could not be implemented in the district, or if the enrollment of that pupil would require the district to fundamentally alter the nature of its educational program, or would create an undue financial or administrative burden on the district.

A pupil whose application is rejected by a choice district shall be provided with a reason for the rejection in the letter of notice. The appeal of a rejection notice may be made to the Commissioner. Once a pupil is enrolled in a designated school, the pupil shall not be required to reapply each school year for enrollment in any designated school of the choice district and shall continue to be permitted to be enrolled until graduation. A pupil shall be permitted to transfer back to a school of the sending district or may apply to a different choice district during the next application period.

A choice district shall accept all of the credits earned toward graduation by a pupil in the schools of the sending district. A choice district shall notify a sending district upon the enrollment of a choice pupil resident in that district.

### Enrollment Restrictions

The Board of Education of a sending district may adopt a resolution to restrict enrollment of its pupils in a choice district to a maximum of ten percent of the number of pupils per grade level per year and/or fifteen percent of the total number of pupils enrolled in the sending district. This resolution shall be subject to approval by the Commissioner upon a determination that the resolution is in the best interest of the district's pupils and that it will not adversely affect the district's programs, services, operations, or fiscal conditions, and that the resolution will not adversely affect or limit the diversity of the remainder of the student population in the district who do not participate in the choice program.

Enrollment restriction percentages adopted by the resolution shall not be compounded from year to year and shall be based upon the enrollment counts for the year preceding the sending district's initial year of participation in the choice program, except that in any year of the program in which there is an increase in enrollment, the percentage enrollment restriction may be applied to the

increase and the result added to the preceding year's count of pupils eligible to attend a choice district. If there is a decrease in enrollment at any time during the duration of the program, the number of pupils eligible to attend a choice district shall be the number of pupils enrolled in the choice program in the initial year of the district's participation in the program, provided that a pupil attending a choice district school shall be entitled to remain enrolled in that school until graduation.

The calculation of the enrollment of a sending district shall be based on the enrollment count as reported on the Application for State School Aid in October preceding the school year during which the restriction on enrollment shall be applicable.

A choice district shall not be eligible to enroll pupils on a tuition basis pursuant to N.J.S.A. 18A:38-3 while participating in the Interdistrict Public School Choice Program. Any pupil enrolled on a tuition basis prior to the establishment of the choice program shall be entitled to remain enrolled in the choice district as a choice pupil.

#### Transportation

Transportation, or aid in-lieu-of transportation, shall be provided to an elementary school pupil who lives more than two miles from the choice district school of attendance and to a secondary school pupil who lives more than two and one-half miles from the choice district school of attendance, provided the choice district school is not more than twenty miles from the residence of the pupil.

Transportation, or aid in-lieu-of transportation, shall be the responsibility of the sending district. The choice district and the sending district may enter into a shared service agreement in accordance with the "Uniform Shared Services and Consolidation Act," sections 1 through 35 of P.L. 2007, c.63 (C.40A:65-1 through C.40A:65-35). Notwithstanding the provisions of section 20 of P.L. 2007, c.260 (C.18A:7F-62) to the contrary, the sending district shall receive State aid for transportation calculated pursuant to section 15 of P.L. 2007, c.260 (C.18A:7F-57) for a pupil transported or receiving aid-in-lieu-of transportation pursuant to N.J.S.A. 18A:36B-22.

#### Parent Information Center

A choice district shall establish and maintain a parent information center. The center shall collect and disseminate information about participating programs and schools and shall assist parents and guardians in submitting applications for enrollment of pupils in an appropriate program and school. The information about participating programs and schools shall be posted on the choice district's website.

## Annual Report

The Commissioner shall annually report to the State Board of Education, the Legislature, and the Joint Committee on the Public Schools on the effectiveness of the Interdistrict Public School Choice Program. The Commissioner's annual report shall be posted on the New Jersey Department of Education's website and on the website of each choice district.

N.J.S.A. 18A:36B-14 through 18A:36B-24

1st Reading 24 September 2012



## **5130 - WITHDRAWAL FROM SCHOOL (M)**

### **M**

The Board of Education believes that the educational goals of this district are best implemented by a pupil's exposure to the entire educational program and that every pupil enrolled in this district should be encouraged to complete the program of instruction appropriate to his or her needs. No pupil below the age of sixteen will be permitted to withdraw from school.

The Superintendent shall alert teaching staff members to identify those pupils who may consider eighth grade graduation the termination of their education. Any pupil who indicates that he or she may drop out of school before entry to the ninth grade should be reported to the building principal and be provided with counseling.

The Board directs that efforts be made to determine the underlying reason for a pupil's decision to withdraw from school before the completion of the instructional program. A potential dropout pupil will be offered counseling and an opportunity to plan an instructional program appropriate to his or her career goals. No pupil under the age of eighteen will be permitted to withdraw without the written consent of the pupil's parent.

Counseling services and information regarding high school equivalency programs will be made available to any pupil sixteen years of age or older who decides to withdraw from school before completion of the requirements for a diploma. A pupil who has withdrawn from school may apply for readmission at any time prior to his or her twentieth birthday, provided application for readmission is made at the beginning of a school term.

N.J.A.C. 6:8-3.2; 6:30-1.2 et seq., 30-2.1 et seq.

Adopted: 21 December 1995











## **5300 - USE OF DEFIBRILLATOR**

The Board of Education is committed to providing the highest quality of care to its pupils.

Consistent with this commitment, the Board will have available a defibrillator in a central location in all schools in the district. One unit will be carried by the athletic trainer to be available at sporting events and an additional unit will be housed in the administration building.

The Supervisor of Health Services will ensure the defibrillator is tested and maintained according to the manufacturer's operational guidelines through the use of a report from each school nurse's assessment review. A visual check should be completed daily as to its state of readiness. On the fifteenth of each month, a complete check of the unit will be made by the school nurse. The school nurse will notify the Office of Health Services of any maintenance needs, if required.

The Supervisor of Health Services will notify the local emergency management team or other appropriate medical personnel that defibrillator(s) is available. The defibrillator will be located in each building so it is readily accessible to designated staff members that have been trained in cardio-pulmonary resuscitation and the use of a defibrillator.

The Office of Health Services will be responsible to arrange for training/ certification in CPR and use of a defibrillator for all school nurses and staff members designated by the district's AED committee. The training will be in accordance with N.J.S.A. 2A:62A-25. Successful completion and current certification from the American Red Cross, American Heart Association or other training programs recognized by the New Jersey Department of Health and Senior Services in cardio-pulmonary resuscitation and the use of a defibrillator is required. A person will not use the defibrillator until he/she has successfully completed a recognized training program and holds a current certification.

The Office of Health Services will be notified of all incidents requiring the use of the defibrillator within a twenty-four hour period. The office of Health Services will notify the school physician and the Superintendent of all incidents.

Automated External Defibrillator (AED)

NOTE: If AED is not immediately available, perform CPR until AED arrives on scene. Use of the AED is authorized for emergency response personnel trained in CPR and use of the AED.

### **PROTOCOL:**

1. Respond to emergency setting
2. Assess scene safety
3. Determine unresponsiveness of victim
4. Direct bystander to call 911 & bring AED to site/if no bystander—call 911 & bring AED to site
5. Begin CPR until AED is available

6. Turn on AED when it becomes available
7. Follow commands given by AED
8. Refrain from using cell phones or portable radios within four feet of victim while AED is in use.

**SPECIAL NOTE:** If rescuer is alone and victim is a child under eight years old or under 55, perform one minute of CPR prior to calling 911 and getting the AED. AED can be utilized **only if** child pads are available.

**FOLLOW-UP PROTOCOL:**

1. The responder will document the event using the school district's incident form and will forward a copy of the completed form by the next school day to the Supervisor of Health Services and the Assistant Superintendent.
2. The AED will be wiped clean.
3. Electrode pads must be replaced and reconnected to the device.
4. The CHARGEPAK charging unit must be replaced.
5. Replenish any used supplies from the resuscitation kit attached to the AED.
6. Monthly check of AED equipment must be performed by utilizing AED checklist.

Adopted: 30 March 2009



















## **5411 - PROMOTION FROM EIGHTH GRADE**

The Board of Education will recognize with fitting ceremonies a pupil's completion of the program of studies offered by this district in elementary school and the pupil's entrance to secondary school.

Successful completion of the program of studies in elementary school requires achievement of the instructional objectives set for each course of study, demonstration of mastery of the proficiencies established for each course, and a satisfactory attendance record. The parent of a pupil who may be prevented from graduating shall be so notified in advance and no later than six weeks prior to the close of the school year. Every effort shall be made to remediate a pupil's deficiencies before graduation is denied.

The requirements for graduation from elementary school of an educationally disabled pupil shall be set forth in the pupil's individualized education program. Completion of those specialized requirements shall qualify the pupil for graduation and entry to secondary school.

N.J.S.A. 18A:36-14, 18A:36-15, 18A:36-18; 18A:38-25 et seq.  
N.J.A.C. 6:8-7.1

Adopted: 21 December 1995

## **5420 - REPORTING PUPIL PROGRESS (M)**

### **M**

The Board of Education believes that the cooperation between school and home in the interests of children is fostered by the systematic communication of pupils' educational welfare to parents. The Board directs the establishment of a program of reporting pupil progress to parents by both written reports and by parent-teacher conferences and requires the cooperation of all appropriate teaching staff members in that program as part of their professional responsibilities.

The Superintendent shall develop, in consultation with appropriate teaching staff members, procedures for reporting pupil progress to parents and guardians that utilize various methods of reporting appropriate to grade level and curriculum content; insure that the pupil and parent receive ample warning of a possible failing grade or any grade that would adversely affect the pupil's educational status; enable the scheduling of parent-teacher conferences at such times as will insure the greatest degree of participation by parents; and require the issuance of report cards at intervals of not less than four times per year.

Reports of individual achievement on state assessment tests shall be promptly made available to the pupil or the pupil's parent.

N.J.A.C. 6:8-7.1

Adopted: 21 December 1995



## **5420.1 - DEVELOPMENT AND COMPLETION OF ISIPS**

It shall be the policy of the Passaic Board of Education to develop and implement Individual Student Improvement Plans (ISIPS) for pupils performing below state minimum levels of proficiency after completion of three academic years of instruction beyond kindergarten, as required by 6:8-6.2 of the State.

LEAS may implement the following procedures for the fiscal year:

ISIPS may be developed and completed by local and/or SCE funded staff.

Staff fully funded by Chapter I may not be assigned to develop or complete ISIPS since the ISIP is a state requirement. However, staff split-funded with SCE/Chapter I and/or local funds may be assigned to accomplish this task.

Adopted: 21 December 1995

## **5421 - STUDENTS WHO WITHDRAW FROM HIGH SCHOOL ELECTIVE COURSES**

Whenever a student decides to withdraw from a course, the withdrawal will be made only after a parental conference with the teacher, the Department Chairperson and the Guidance Counselor. Students may not withdraw from courses that are required for graduation. Students may only withdraw from a course when they are taking courses which exceed a total of 30 credits (five full credit subjects plus Physical Education). The following grading procedures shall apply:

1. If a student is passing an elective course at the time he or she withdraws from the course, the student will receive a grade of Withdraw Passing (WP).
2. If a student is failing an elective course at the time he or she withdraws from the course, the student will receive a grade of Withdrawn Failing (WF).
3. Students who withdraw from an elective course will receive no credit for the elective course.

Adopted: 21 December 1995



























## **5505 - PRIVILEGES AND RESPONSIBILITIES OF 18 YEAR OLDS**

Students 18 years of age or older may:

1. Sign their own report cards and absence excuses.
2. Sign their own permission slips to participate in athletic programs, field trips, and other school events.
3. Review their own official school records.
4. Students 18 years of age or older must still obey all school rules and regulations.

The administrator of the building can make the parents aware that the student is signing the records.

Adopted: 21 December 1995

## 5511 - DRESS AND GROOMING - SCHOOL UNIFORM PROVISION

The Board of Education believes school dress can influence pupil behaviors and a school uniform policy will enhance a school's learning environment. In accordance with N.J.S.A. 18A:11-7 AND N.J.S.A. 18A:11-8, the Board adopts a school uniform provision of its Dress and Grooming Policy Code to require pupils at all pre-schools, elementary schools, the middle school and the high school to wear a school uniform.

1. The board believes the cost of school uniforms will result in less expense for each pupil. However, each school, working with the school's parent organization, will develop fundraising opportunities, community donation programs, and corporate sponsorships to defray the cost of the school uniforms for economically disadvantaged pupils.
2. The school uniform to be worn in each of the district's public schools shall consist of:

### A. Male Students

*Navy Pants Flat Front Pants – Pre-Kindergarten – 6<sup>th</sup> Grades*  
*Beige Khaki Flat Front Pants – 7<sup>th</sup> – 12<sup>th</sup> Grades*

All male students will be required to wear pants of the appropriate size and color. *No skinny jeans or leggings will be allowed.*

### *Shirts*

All male students will be required to wear the following:

**Pre-Kindergarten through 6<sup>th</sup> Graders** – will wear *a light blue button front collar, golf (polo) sport shirt, or a white short or long sleeve dress shirt with matching tie* of the appropriate size.

**Grades 7 through 8** – will wear *a dark blue front collar, golf (polo) shirt or a white short or long sleeve dress shirt with matching tie* of the appropriate size.

Grades Pre-Kindergarten through 8 may also have the option of wearing a long sleeve turtleneck and/or sweater vest or cardigan of the appropriate size and color. All shirts, sweaters, and vests will be required to be free of logos, insignias, slits, holes, tears, and cuts.

**Grades 9 – 12** will wear *a short or long sleeve white front collar, golf (polo) shirt with a red PHS logo* of the appropriate size. There will also be the option of wearing a dark gray Cardigan, V-Neck Sweater or sweatshirt with the red PHS logo.

**Absolutely no hoodies will be permitted.**



Polo shirts and sweaters can be embroidered or purchased at Phoenix Embroidery, All Court (sneaker store), or Yo-Yo (clothing store) all located in Passaic.

All male students will be required to tuck shirts into their pants.

Shoes or sneakers must be solid color – black, white, brown or grey.

## **B. Female Students**

***Navy Flat Front Bottoms Pre-Kindergarten – 6<sup>th</sup> Grades***

***Beige Khaki Flat Front Bottoms – 7<sup>th</sup> – 12<sup>th</sup> Grades***

All female students will be required to wear pants, skirts, skorts, or jumpers of the appropriate size and color. The jumpers, skirts and skorts must be worn no higher than the maximum of two inches above the knee. ***No skinny jeans or leggings will be allowed.***

All female students will be required to wear their bottom clothing properly at the waist. All bottom clothing will be required to be hemmed and free of logos, insignias, cargo pockets, slits, holes, tears, and cuts.

### ***Shirts***

All female students will be required the following:

**Pre-Kindergarten through 6<sup>th</sup> Graders** – will wear ***a light blue button front collar, golf (polo) sport shirt or a white short or long sleeve dress shirt*** or of the appropriate size.

**Grades 7 through 8** – ***a dark blue front collar, golf (polo) shirt*** of the appropriate size.

Grades Pre-Kindergarten through 8 may also have the options of wearing a long sleeve turtleneck and/or sweater vest or cardigan of the appropriate size and color. All shirts, sweaters, and vests will be required to be free of logos, insignias, slits, holes, tears, and cuts.

**Grades 9 – 12** will wear ***a short or long sleeve white front collar, golf (polo) shirt with a red PHS logo*** of the appropriate size. There will also be the option of wearing a dark gray Cardigan, V-Neck Sweater or sweatshirt with the red PHS logo.

**Absolutely no hoodies will be permitted.**

Polo shirts and sweaters can be embroidered or purchased at Phoenix Embroidery, All Court (sneaker store), or Yo-Yo (clothing store) all located in Passaic.

All female students will be required to tuck their shirts into their bottoms.

Shoes or sneakers must be solid color – black, white, brown or grey.

## **C. Exceptions**

Upon the recommendation of the Principal and approval by the Superintendent of Schools, students may be permitted to attend school dressed in appropriate clothing other than a school uniform in order to participate in *School Spirit Day, Dress Down Day, or some other recognized school event*. At such times, the Principal shall be responsible for providing detailed information to students and parents/guardians describing the event or activity and the appropriate attire for the event or activity.

3. All students can wear white, black or brown shoes or sneakers. Footwear exceptions will be made during inclement weather.
4. A description of the required school uniform shall be maintained in the Principal's Office at each school.
5. The school uniform to be worn to school may be purchased by the parents/guardians directly from the vendors who have been determined to provide the approved uniform clothing.
6. A parent/legal guardian may request an exemption for their child wearing the school uniform by completing the Application for School Uniform Policy Exemption stating a bona fide religious objection to wearing the school uniform.
  - a. The application requires the applicant to indicate the objection with specificity and to provide the alternate dress the pupil will wear to school to be in compliance with the bona fide objection.
  - b. The principal will designate a committee of school staff members to consider all exemption requests and the committee will grant exemptions based on deeply held religious beliefs.
  - c. The Passaic Board of Education recognizes that a student shall not be penalized academically or otherwise discriminated against nor denied admittance to school if the student's parent or guardian chooses not to comply.
  - d. The Passaic Board of Education recognizes that a school uniform policy will not preclude students who participate in a nationally recognized youth organization from wearing organization uniforms to school on days that the organization has a scheduled meeting;
  - e. Cases of hardship will be reviewed on an individual basis.
7. Each school should develop incentives and positive reinforcement measures to encourage compliance with a requirement for wearing school uniforms.

A pupil found in violation of the school uniform policy shall be *subject to the following*:

***Incident***

- 1<sup>st</sup>*** Parental/guardian notification phone call will be made by the parent liaison or a designee of the Principal.

2<sup>nd</sup> The school will contact parent/guardian to fact find the reason why the student was inappropriately dressed. All extenuating circumstances will be reviewed. Due to safety and security issues, students not conforming to the policy will not be included in field trips, local excursions, and other school sponsored outdoor activities.

3<sup>rd</sup> Principal or designee will meet with parent/guardian regarding the dress code regulation, and if families do not wish to participate, the case will be reviewed and consequences will apply due to breach in security jeopardizing the safety of students and teachers.

Consequences may include:

- Loss of privileges
- Self contained room assignments/in school suspension
- Exclusion from activities/events
- After School or Saturday detention
- Exclusion from graduation ceremonies
- Denied attendance at Summer School

8. The Board of Education will evaluate the effectiveness of this policy on an annual basis before the end of each school year. Principals will compile a report to the Assistant Superintendent to be presented to the Board. The report shall indicate the influence school uniforms had on the school's learning environment. This report shall be presented to the Board at its June meeting. The Board will review the report and if advisable make any necessary revisions to the policy.
9. On or before the last day of each school year, the Principal will distribute a copy of this policy, and the policy will be included on the district's website.
  - a. To all parents/legal guardians of all pupils in the school
  - b. To all parents/legal guardians of all pupils entering the school from another school in the district, and or
  - c. To all parents/legal guardians of all pupils entering the school during the school year from another school district.

### ***Enforcement***

Pupils not conforming to the Dress and Grooming – School Uniform Provision Policy shall be disciplined by building administration in accordance with other Board policies.

The School Leadership Councils at the middle and high school will develop, respectively, a list of appropriate consequences for those students in violation of the Dress and Grooming – School Uniform Provision Policy.

Adopted: 21 December 1995

Revised: 21 August 2013







































































## **5514 - PUPIL USE OF VEHICLES**

The Board of Education regards the operation by pupils of any vehicle for transportation to and from school as a matter subject to Board authority because pupil safety is of paramount concern to the Board.

The Board prohibits the operation of motor vehicles by pupils for travel to and from school. "Motor vehicle" means all motorized vehicles and includes mini-bikes, motorcycles, and all-terrain vehicles.

The Board prohibits the operation of bicycles, scooters, skateboards, and other vehicles by pupils for travel to and from school.

The Superintendent shall develop and disseminate regulations for the operation and parking of vehicles on school grounds. Permission to operate a vehicle on school grounds may be revoked for a pupil's failure to observe rules.

The Board will not be responsible for any vehicle that is lost, stolen, or damaged.

N.J.S.A. 39:4-10 et seq.

Adopted: 21 December 1995

## **5516 - REMOTELY ACTIVATING COMMUNICATION DEVICES - PAGERS & CELLULAR TELEPHONES (M)**

### **M**

Pupils are not permitted to use cellular telephones while school is in session. Cellular telephones must be turned off while the pupil is in the school building and may only be turned on after school has concluded for the day and outside the school building.

Cellular telephones that are turned on in violation of this policy will be confiscated by the Building Principal or designee and the pupil will be subject to appropriate disciplinary action. Telephones will be returned to the parent at the time of the readmission conference.

The Superintendent or designee may grant permission for a pupil to have the cellular phone in an on position while on any school property only if the pupil provides a written medical request from a physician.

The pupil must establish to the satisfaction of the Superintendent or designee a reasonable basis for the device to be in on position. The written request must include the purpose and the date or dates in which the pupil's cellular phone is needed to be activated while on school property. The written request must also include the date in which the pupil will no longer need activation while on school property.

The Superintendent or designee upon reviewing the request from the pupil will make a determination. The determination will be in writing and if approved, written permission for the pupil to activate the phone will be provided to the pupil. Permission will only be provided for a specific period of time.

The pupil must submit a new request if the time in which permission is given expires.

A pupil who is an active member in good standing of a volunteer fire company, first aid, ambulance or rescue squad for the current school year may have the cellular telephone activated while on school property only if the pupil is required to respond to an emergency and the pupil provides a statement to the Superintendent or designee from the chief executive officer of the volunteer fire company, first aid, ambulance or rescue squad authorizing the possession of the device by the pupil at all times and that the pupil is required to respond to an emergency.

In the event a pupil violates this policy as to cellular phones, the Building Principal, or designee, will confiscate the device, take appropriate disciplinary actions and immediately notify the Superintendent and the local law enforcement agency.

N.J.S.A. 2C:33-19  
N.J.A.C. 6A:16-5.8

Adopted: 21 December 1995  
Revised: 26 January 2008

















## **5550 - DISAFFECTED PUPILS (M)**

### **M**

The Board of Education believes that the educational needs of all pupils should be served. The Board will make every reasonable effort to identify and serve disaffected pupils whose learning is impeded by environmental circumstances, the pupil's attitude, or an inappropriate instructional program.

For the purposes of this policy, "disaffected pupil" means the pupil who has instructional needs that are not being met by the regular instructional program and who is performing well below his or her social or academic capacity.

Disaffected pupils may include pupils unable to function properly within a traditional school program; pupils of average or above average intelligence and ability who achieve below their potential; pupils unable to establish occupational or future goals; pupils with a pattern of behavior problems, including problems with attendance and tardiness; pupils who lack motivation, direction, and decision making ability; pupils who possess poor self-images; pupils suffering stressful family settings; pupils hostile toward adults and authority figures; pupils in difficulty with community and law enforcement agencies; and pupils lacking interest in school and avoiding involvement in school activities.

Teaching staff members shall be alert to pupils experiencing difficulty in their classes. Any such pupil who does not appear to be educationally disabled may be referred to the pupil assistance committee.

A disaffected pupil who may have educational disabilities shall be referred to the Child Study Team for evaluation in accordance with Policy No. 2460.

N.J.A.C. 6:8-1.1

Adopted: 21 December 1995

## **5560 - DISRUPTIVE PUPILS (M)**

### **M**

The Board of Education believes that the pupils of this district are entitled to an education free from undue disruption. Pupils who willfully disrupt the educational program shall be subject to the discipline procedures of this district. Every reasonable effort shall be made to determine and remediate the cause or causes of a chronically disruptive pupil's unacceptable conduct.

For the purposes of this policy, "disruptive pupil" means the pupil who has difficulty establishing good relationships with peers and adult authority figures and who exhibits a pattern of conduct which is in defiance of school rules or regulations and which hinders academic success for other pupils as well as for himself or herself.

Disruptive pupils may be disciplined in accordance with Policy No. 5600.

A disruptive pupil who does not appear to be educationally disabled may be referred to the pupil assistance committee in accordance with Policy No. 2417.

A disruptive pupil who may have educational disabilities shall be referred to the Child Study Team for evaluation.

The Superintendent shall report regularly to the Board the incidence of acts of violence and vandalism in the school district and shall prepare a remedial plan whenever the report shows a significant increase in the number of such acts.

N.J.S.A. 18A:17-46 et seq.; 18A:37-1 et seq.  
N.J.A.C. 6:8-1.1

Adopted: 21 December 1995



















## **5721 - INDEPENDENT PUBLICATIONS**

The Board of Education respects the right of pupils to express themselves in written word or picture and to distribute printed materials as part of that expression; at the same time, the Board recognizes that the exercise of that right is limited by the rights of other members of the school community.

For the purposes of this policy, "printed materials" include any written or printed cards, letters, circulars, books, pamphlets, notices, newspapers, and similar materials but do not include any publication that is sponsored by this Board.

Certain printed materials are not protected by a pupil's right of free expression because they violate the rights of others. The Board may identify and prohibit the distribution on school premises of printed materials that are grossly prejudicial to an ethnic, national, religious, or racial group or to either gender; libel any person or persons; seek to establish the supremacy of a particular religious denomination, sect, or point of view over any other; advocate the use or advertise the availability of any substance or material that constitutes a direct and substantial danger to the health of pupils; contain obscenity or material otherwise deemed to be harmful to impressionable pupils; incite violence, advocate the use of force, or urge the violation of law or school regulations; advertise goods or services for the benefit of profit-making organizations; fail to identify the pupil responsible for distribution and the agent responsible for reproduction; solicit funds for nonschool organizations when such solicitations have not been approved by the Board; or promote, favor, or oppose any candidate for election to the Board or the adoption of any bond issue, proposal, or questions submitted at any election.

No printed materials may be distributed on school premises that have not been submitted to the Principal for review in advance of their distribution. Where the Principal cannot show, within two school days, why the materials are unprotected, or where unprotected material is so modified as to be no longer unprotected, the printed material may be distributed. Appeal from the determination of the Principal may be made in accordance with Board policy on pupil grievance.

The Board requires that the distribution of printed material take place only at the places and during the times established by rule in order not to disrupt the orderly operation of the educational program.

N.J.S.A. 2C:34-3

N.J.S.A. 18A:42-4

Adopted: 21 December 1995



## **5751 - SEXUAL HARASSMENT (M)**

### **M**

The Board of Education explicitly forbids any conduct or expression that may be construed as the sexual harassment of a pupil, by an employee of the district or by another pupil.

The sexual harassment of a pupil includes all unwelcome sexual advances or suggestions, requests for sexual favors, and verbal or physical contacts of a sexual nature that would not have happened but for the pupil's gender. Whenever such conduct has the purpose or effect of intimidation or tends to create or alter the educational environment in ways that are intimidating, hostile, or offensive such conduct shall be construed to be sexual harassment.

The Superintendent shall direct the instruction of all pupils in their right to be free of sexual harassment and innuendo and shall encourage pupils to report any incident of sexual harassment to the Principal and/or any teaching staff member.

Any employee who receives such a report or who has independent cause to suspect that a pupil has been subjected to sexual harassment shall promptly notify the building principal, who shall immediately instigate an investigation of the matter and report his or her findings to the Superintendent. An act of sexual harassment that appears to constitute child abuse shall be immediately reported to the Division of Youth and Family Services for investigation by that agency.

An employee who engages in the sexual harassment of a pupil will be subject to stringent discipline and may be terminated. A pupil who engages in the sexual harassment of another pupil will be subject to discipline in accordance with Policy No. 5600.

Adopted: 21 December 1995









## **5810 - PUPIL PARTICIPATION IN SCHOOL GOVERNANCE**

The Board of Education believes that pupils should be encouraged to participate appropriately in the governance of various school activities. As institutions fundamental to the operation of a democratic society, the schools should strive to exemplify the democratic ideal of citizen participation in decision making.

The Board directs that pupils be invited to participate, as appropriate to the pupils' ages and interests, in deliberations and decisions regarding pupil conduct and the disciplinary code, curriculum planning, co-curriculum planning, grading systems, safety programs, the selection of resource materials, and the scheduling of the school day. Pupil participation should fairly represent the interests of the entire student body, and participants should be duly elected representatives of student organizations.

Adopted: 21 December 1995

## **5820 - STUDENT GOVERNMENT**

The Board of Education recognizes the importance of offering pupils the opportunity to participate in representative self-government and to develop leadership skills. Pupils shall have the right to organize, conduct meetings, elect officers and representatives, and petition the Board of Education.

The Board recognizes the Student Council as the official voice of the student body for pupils in grades 7 through 12, provided the constitution and bylaws of that organization have been duly approved by the pupils it represents and by the Board and provided that all pupils have equal access to their student government and an equal opportunity to vote and hold office.

The Board shall appoint a qualified teaching staff member to serve as advisor to student government activities.

The Board directs that decisions made and actions duly taken by the official student government, in accordance with and within the scope of its constitution and bylaws, may not be voided or vetoed by any staff member.

Adopted: 21 December 1995



## **5841 - SECRET SOCIETIES**

The Board of Education affirms the legislative prohibition of pupil organizations with closed membership practices as hostile to the democratic ideals of public education.

No social organization of pupils will be granted the use of school facilities or permitted the use of the name of the school or this school district unless that organization has first been approved by the Principal. The application for such approval will set forth the purposes, constitution, and bylaws of the organization; its membership qualifications; and the process by which a person becomes a member. No organization will be approved if its purposes conflict with the authority and goals of this Board or the best interests of the pupils of this district; if membership is drawn from outside the currently enrolled student body; if membership qualifications are based on considerations of race, creed, political beliefs, or any other consideration not appropriate to the purpose of the organization; or if any qualifying pupil who applies may be denied membership.

A pupil who seeks to form or is a member of a fraternity, sorority, or other secret organization formed in whole or in part of pupils enrolled in this district may be disciplined by this Board. The Board reserves the right to require that any pupil attest as to his or her membership in a secret organization.

N.J.S.A. 18A:42-5, 18A:42-6

Adopted: 21 December 1995





## **5850 - SOCIAL EVENTS AND CLASS TRIPS**

The Board of Education recognizes the value of social events and class trips that will enhance and enrich the school experience for the pupils of this district.

For purposes of this policy, a "social event" is a party, celebration, or dance organized for the participation of pupils, and "class trips" are trips taken by pupils in a single graduating class, pupils who share a particular interest in an activity, or pupils who are enrolled in a particular subject area. Social events and class trips are not related or are only indirectly related to the curriculum.

The Board will make school facilities available and assign staff members as appropriate for the conduct of social events on school premises that have been approved by the Assistant Superintendent and for social events and class trips away from school premises that have been approved by the Assistant Superintendent. A social event or class trip may be considered to have been approved by this Board only when the Board has duly assigned one or more chaperones to supervise participating pupils. The Board will assume no responsibility for a pupil social event or trip that has not been approved in accordance with this policy.

The Board will not approve a social event or class trip that has the effect of reducing the school year for participating pupils to fewer than one hundred eighty days.

The Board reserves the right to cancel any scheduled trip if fewer than a designated number of pupils sign up for the trip or if the Board determines that external circumstances are such that it cannot foresee a reasonably safe travel environment.

Social events or class trips are not part of the thorough and efficient system of education provided the Board. Participation in them is therefore not a right and may be denied to any pupil without the due process of notice and an opportunity to be heard. A pupil who demonstrates disregard for school rules may summarily be denied participation in social events and class trips.

Pupils who participate in approved social events and class trips are subject to district rules for pupil conduct and must submit to the authority of assigned chaperones. Infractions of the rules will be subject to discipline in the same manner as are infractions of rules during the regular school program.

The Superintendent will develop regulations governing the conduct and safety of all participants in social events and class trips and will distribute them to pupil and adult participants.

Adopted: 21 December 1995





## **5880 - PUBLIC PERFORMANCES BY PUPILS**

The Board of Education recognizes the value to students of sharing their talents and skills with the community through participation and performances in public events.

The Board endorses such performances when:

1. They constitute a learning experience which contributes to the educational program.
2. They do not interfere with other scheduled activities of the school.
3. The circumstances of the event do not pose a threat to the health, safety and well-being of the students who will be involved.
4. No student is compelled to participate in a public performance or penalized in any way for failure to do so.
5. No minor student is permitted to perform at an out-of-school event without the permission of his/her parent.

When public performances are scheduled as a regular part of a course of study taken for credit, students shall be informed in advance of their obligation to participate, and they will be excused from participation only in accordance with the rules and procedures governing school attendance.

No student, group of students or employee of this Board may receive compensation for the performance in public of students organized for a school activity.

The Superintendent may approve requests for public performances by students.

N.J.S.A. 18A:42-2

Adopted: 21 December 1995

