

Passaic Board of Education
REQUEST FOR BIDS
PUBLIC WORKS PROJECT

Bid Advertisement

The Board of Education of the City of Passaic, New Jersey, hereby advertises for competitive bids in accordance with N.J.S.A. 18A:18A-21(a,b) for the School Year **2018 - 2019:**

Bid No. 08-19 Renovations at Gifted and Talented Academy School No. 20 (Pending NJ DOE Approval)

Bidders shall be prequalified by the New Jersey Division Property Management and Construction in the trade categories listed below:

Trade Category # C009

Title: General Construction/Alter.& Additions

All necessary bid specifications and bid forms may be secured upon written request to:

Donna O’Gorman, AIA
Contact Person
DMR Architects
Name of Firm
777 Terrace Ave. Suite 607
Street Address
Hasbrouck Heights, NJ 07604
City, State Zip
201-288-2600
Phone
201-288-2662
Fax

A non-refundable fee for each bid package is required when it is issued. The fee is \$150.00 in cash, or business check made payable to DMR Architects. Bid documents will not be mailed, but may be picked up in person, or by an overnight service between the hours of 9:00 a.m. and 4:00 p.m. at the above office location on or after April 4 2018. Express pick-ups must be arranged only after the fee is received, and have shipping charges be billed to the recipient’s account. Bidders may reserve a copy of the documents for pick up at the pre-bid meeting, by calling 201-288-2600 at least 24 hours prior to the meeting time. Contact the office referenced above regarding questions or additional information about the bid specifications.

Bids must be sealed and delivered to the Business Office of the Passaic Board of Education **on or before** date and time indicated below. The envelope to bear the following information:

Title: **Renovations at Gifted and Talented Academy School No. 20 (Pending NJ DOE Approval)**
Bid No.: **08-19**
Name and Address of the Bidder
Date: **Friday, May 4, 2018**
Time: **10:00 a.m.**

The bid opening process will begin on the above advertised date and time in the Board of Education Meeting Room, 101 Passaic Avenue, Passaic, New Jersey – Third Floor. Bids may also be submitted to the Purchasing Agent or his designee at the bid opening meeting, in the Board Meeting Room, prior to the advertised date and time. On the advertised date and time, the Purchasing Agent shall publicly receive and open all bids. **No bids shall be received after the time designated in the advertisement.** (N.J.S.A. 18A:18A-21(b)). The Board of Education does not accept electronic (e-mail) submission of bids.

There will be a pre-bid meeting on **Friday, April 13, 2018**. While attendance is not mandatory, all prospective bidders are strongly encouraged to attend this important meeting, which will be held in the Main Office Conference Room at the Gifted & Talented Academy School No. 20, 19 Henry St, Passaic, New Jersey 07055, at **9:00 a.m.**

All bidders are required to comply with the requirements of N.J.S.A. 10:5-31 et seq., Affirmative Action Against Discrimination (N.J.A.C. 17:27-1 et seq.). An Initial Project Workforce Report will be required from the successful bidder (Form AA-201).

Contractors bidding on this project are to comply with the requirements of the Prevailing Wage Rate Determination pursuant to N.J.S.A. 34:11-56.25.

A bidder on a public works project for a Board of Education where the cost of the work exceeds \$20,000.00 must first have been qualified by the Department of the Treasury, Division of Property Management and Construction, pursuant to N.J.S.A. 18A:18A-27 through 33, and shall submit with his bid a Prequalification Affidavit, a copy of a valid and active NOTICE OF CLASSIFICATION, a certified copy of a Total Amount of Uncompleted Contracts Form and an Affidavit that subsequent to the latest such statement submitted by him, there has been no material adverse change in his qualification information except as set forth in said Affidavit

Each bid shall be accompanied by a bid bond, cashier's check or certified check made payable to the Passaic Board of Education, for ten percent (10%) of the amount of the total bid, however, not to exceed \$20,000.00.

Bidders are required by law to submit a Statement of Ownership Disclosure form statement setting forth the names and addresses of all persons and entities that own ten (10%) percent or more of its stock or interest of any type at all levels of ownership.

The bid package will also include other documents that must be completed and returned with the bid. Failure to comply with Instructions to Bidders and to complete and submit all required forms, may be cause for disqualification and rejection of the bid.

All contractors named in this proposal, shall possess a valid Contractor's Registration Certificate pursuant to N.J.S.A. 34:11-56.48 et seq., at the time the proposal is received by the Passaic Board of Education.

The Board of Education reserves the right to reject any or all bids pursuant to N.J.S.A. 18A:18A-18, 18A:18A-2(s), (t), (x), (y), 18A:18A-4(a-c), 18A:18A-22, and to waive any informalities.

Erlinda R. Arellano CPA, PSA
Ms. Erlinda R. Arellano CPA, PSA
School Business Administrator,
Board Secretary, Purchasing Agent